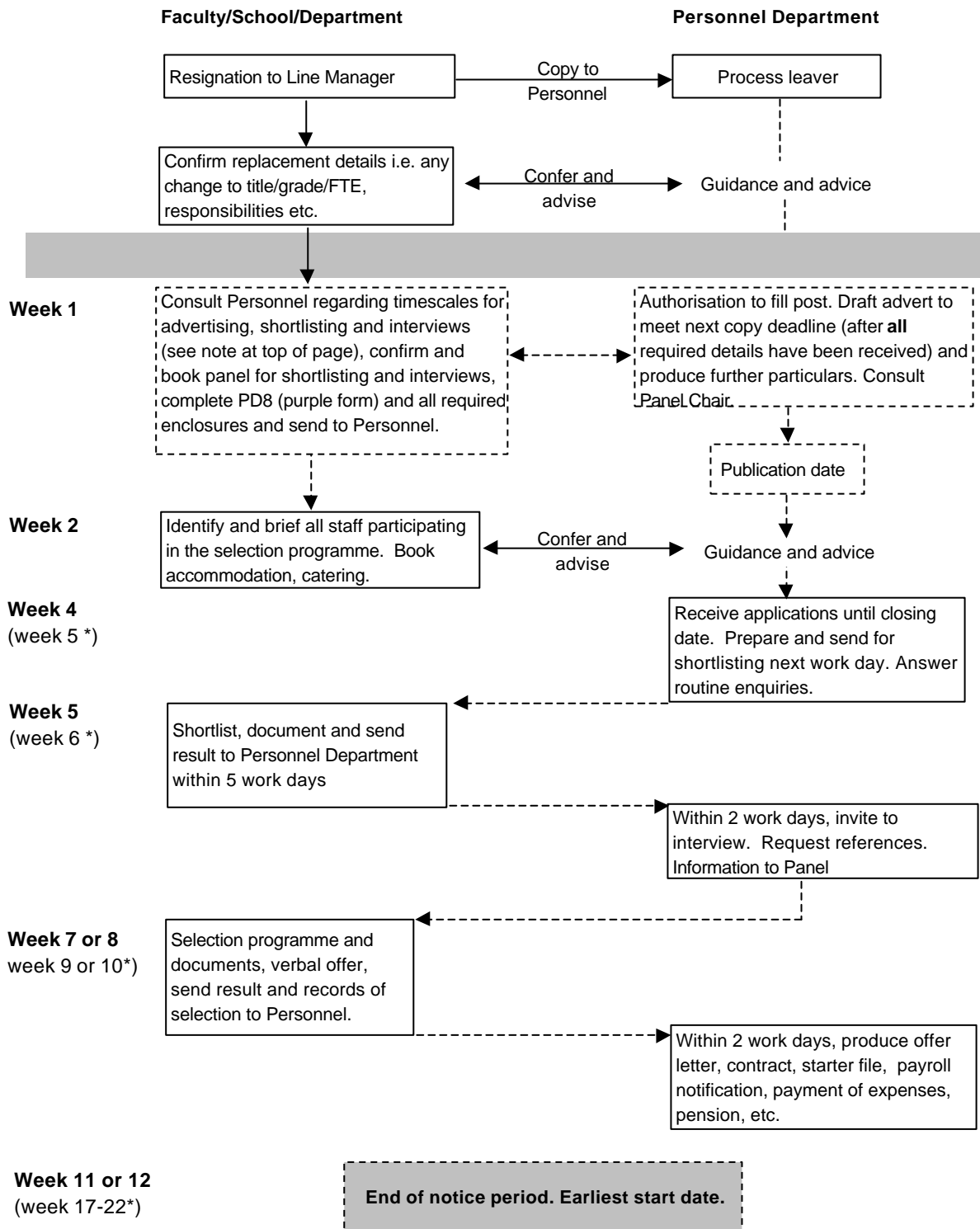


S

Recruitment and Selection Process Timescales (excluding holidays and term breaks)

Duration: Minimum 7 weeks (9 or 10 weeks for teaching and senior posts) from Personnel Department **authorisation** to fill the vacancy to interview date. That period will be extended significantly if it includes any periods of holiday or term breaks. It is therefore crucial to notify and involve Personnel Department staff from as early a date as possible, and to ensure that a senior member of your staff will be available to handle enquiries throughout. It is not possible to take



* Alternative timescales are for teaching and senior posts - see note at the top of the page